20 marks are allocated to this paper.

You may use a Spanish dictionary.
You are preparing an application for the job advertised below.

Officina de Turismo de Málaga

Necesitamos

Auxiliar turístico/a para trabajar durante el verano en nuestra oficina, atendiendo a los turistas internacionales.

Es necesario hablar bien el español y el inglés.

Infórmate: El Director,
Officina de Turismo de Málaga,
C/Larios, 75
Málaga

To help you write your application, you have been given the following checklist of information to give about yourself and to ask about the job:

• name, age, where you live
• leisure interests
• school/college career—subjects studied previously/being studied now
• reasons for application
• request for information about the job

Make sure you deal with all of these points. You could also include the following information:

• any previous links with Spain or a Spanish-speaking country
• work experience, if any

You have also been given a way to start and finish this formal type of letter:

**Formal opening to letter of application**

Muy estimados señores:
Con esta carta yo quisiera solicitar el puesto de . . .

**Formal finish to letter of application**

Les saluda atentamente,

Use all of the above to help you write in Spanish the letter which should be 120–150 words, excluding the formal phrases you have been given. You may use a Spanish dictionary.

[END OF QUESTION PAPER]